

How Do I Form A Limited Company?

To acquire one of our ready made companies you need to consider the following:-

How many directors do I need?

Each company must have a minimum of one director and a secretary. These two positions cannot be filled by the same person. However, if you have two or more directors, one of them may also be the secretary.

Details required to appoint directors and secretary.

For each director, you will need to provide his or her name, address, date of birth, nationality, occupation and a list of all (if any) directorships of limited companies held during the last five years. Dormant companies can be ignored. For the secretary you will need to provide his or her name and address. Barlow Robbins LLP can supply a named company secretary, if required, for an annual fee.

What details of the shareholders do I need to provide?

You will need to provide their names and addresses, and list how many shares are to be issued to each shareholder. Our ready made companies have an authorised share capital (or pot of shares) of £1,000 Ordinary £1.00 shares. The minimum number of shares which can be issued is one, to one shareholder.

Do I need a registered address?

Each company must choose an address in England and Wales to be its registered address. Barlow Robbins LLP can offer its Guildford address at The Oriel, Sydenham Road, Guildford, Surrey, GU1 3SR as the registered address, if required, for an annual fee.

What should the company's year-end be?

The accounting reference date is the date in each year by which the company's accounts have to be prepared. Any date can be chosen, however, if no date is given, your accounting reference date will be the last day of the month in which the company was incorporated.

Can I choose any company name that I like?

Yes, but you will need to provide several alternative names in the event that your chosen name is unavailable.

If you would like any further information, please contact [Sonya Gillespie](#) or a member of the Corporate Team.